

Calendar of Events as of November 10th, 2009

2009 Older Americans Act RFP – Calendar of Events			
	ACTIVITIES	DATE	TIME
1.	Notice of RFP and application materials posted on the Alliance's website: www.allianceforaging.org	August 28	4:30 PM
2.	Bidder's conference: Dr. Jean Jones Perdue Conference Room Alliance for Aging 9500 South Dadeland Boulevard. Suite 400 Miami, Florida 33156	September 4	4 PM
4.	Notice of Intent to Submit a Proposal due - OPTIONAL	September 8	
5.	Last day for e-mail inquiries about the RFP. Inquires must be sent to: OARFP2009@elderaffairs.org	September 8	
6	Final responses to e-mailed inquiries posted on the Alliance's website www.allianceforaging.org	September 10	
7	Proposals Begin Being Accepted at: (Deliveries may not be made prior to September due to the Alliance for Aging move.) Alliance for Aging 760 NW 107 Ave. Suite 214 Miami, Florida 33172	September 15	10 AM
8	Proposals Due at: Alliance for Aging 760 NW 107 Ave. Suite 214 Miami, Florida 33172	October 1	10:30 AM
9	Proposals opened at a Public Meeting held at: Alliance for Aging 760 NW 107 Ave. Suite 214 Miami, Florida 33172	October 1	Noon
10	Meeting with Proposal Review Panel to discuss Evaluation Process – Public Meeting held at: Alliance for Aging 760 NW 107 Ave. Suite 214 Miami, Florida 33172	October 1	3 PM
	Reviewer score sheets due to: Alliance for Aging 760 NW 107 Ave. Suite 214 Miami, Florida 33172	October 20	5 PM
11	Scores presented– Public Meeting.	October 21	9 AM

12	Executive Management Group Meeting to make funding recommendations, that will be forwarded to the Alliance President & CEO.	October 21	Approx 10:30 AM
12.a	If the President & CEO determines that further discussion is needed with the Executive Management Group, a public meeting will be held.	October 21	Approx 2 PM
13	Consideration of contract award and funding recommendation will be made at an Alliance's Board of Directors' meeting – Public Meeting held at: Alliance for Aging 760 NW 107 Ave. Suite 214 Miami, Florida 33172	October 22	4 PM
14	Notice of intended Contract awards published on the Alliance website	October 23	11 PM
15	Adjusted contract awards and final funding recommendation will be made by the Alliance' Board of Directors at a Public Meeting to be held at : Alliance for Aging 760 NW 107 Ave. Suite 214 Miami, Florida 33172	November 16	4 PM
16	Notice of Adjusted Contract Awards published on Alliance Website	November 17	Noon
17	Deadline for appeals and designation of impartial decision maker	December 2	12 Noon
18	Appeal reviewed by President & CEO and sent to arbitrator	December 2	5 PM
19	Appeal hearing. Location TBA	December 11	TBA
20	Arbitrator decision is transmitted to the board.	December 18	
21	Board decision on appeal is transmitted to the President & CEO.	December 28	
22	Contracts finalized and mailed	December 31	
23	Program operations for new OAA contracts commence	January 1 (2010)	